

**Academy Mission Statement: Provide students an environment for new beginnings and positive educational experiences focused on career exploration and preparation.**

**BRIDGE ACADEMY OF SOUTHWEST MICHIGAN**

499 W. Main Street

Benton Harbor, MI 49022

Telephone: 269-266-9091

Email Address: knappa@miworks.org Website: miworks.org/public-information

**BRIDGE ACADEMY OF SOUTHWEST MICHIGAN**

**Board Meeting Minutes**

<b>Date:</b>	October 12, 2021
<b>Time:</b>	12:00noon
<b>Location:</b>	Michigan Works!
	499 W. Main Street
	Benton Harbor, MI 49022

**MEETING TYPE**  Regular  Special

**MINUTES TYPE**  Proposed  Approved

**I. Call To Order**

The meeting was called to order at 12:00pm.

**II. Roll Call**

Board Member Attendance:

Mike Hagerty President  Present  Absent

Patrick Bird Vice President  Present  Absent

Gwen Wood Secretary/Treasurer  Present  Absent

Kimberly Penny-Word Director  Present  Absent

Director  Present  Absent

Other Attendees in attendance:

Allie Knapp, Gill Korfmacher, Brian Maynard, and Paula Polaskey

**III. Approval of Agenda** *(if items are added, they should be included under other business)*

Motion	G. Wood		
Support	K. Penny-Word		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	4	0	0

**IV. Public Comment** *(reserved for agenda items only)*

The board heard comments from \_\_\_ N/A \_\_\_ related to \_\_\_ N/A \_\_\_.

**V. Approval of September 14, 2021 Board Meeting Minutes**

**Action requested:** Motion to approve/accept the September 14, 2021 Board Meeting Minutes as

Motion	P. Bird
Support	G. Wood

A copy of the meeting minutes are available for public inspection at Bridge Academy of Southwest Michigan, 499 W. Main Street, Benton Harbor, MI 49022 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Allie Knapp at 269-266-9091 prior to the meeting.

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Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	4	0	0

**VI. Board Update**

- a. New Board Member Introduction – M. Hagerty introduced Brian Maynard, Owner & Founder of Forte Coffee to the BASWM Board of Directors. Mr. Maynard’s application is going through CMU Board of Trustees formal process and will be appointed in the near future.

**VII. Finance Report**

- a. Item #1 Financial Report – G. Korfmacher provided an overview of the Statement of Activities by Function and Objective Codes. Staff is preparing for a re-budget of year one based on timing of the CSP Grant and other factors effecting financials.
- b. Account Designation – G. Korfmacher reported due to a bank merger, the BASWM account numbers are changing; therefore, the Account Designation form will need to be resigned.

**Action requested:** Motion to approve/accept the Account Designation form as submitted.

Motion	P. Bird		
Support	G. Wood		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	4	0	0

- c. Budget Modification – G. Korfmacher reported that the first budget modification meeting of the Finance Committee will be held on October 25, 2021.
- d. Lease Negotiations – G. Korfmacher commented that lease negotiation discussion will occur at the Finance Committee meeting.

**VIII. School Leader Report(s)**

- a. Item #1 Building – A. Knapp reported once the contract is finalized, and a letter of intent has been submitted to the contractor construction will begin. Completion of occupancy is expected by end of second semester.
- b. Item #2 Enrollment – A. Knapp reported that the BASWM received 79 applications. 64 of those students were engaged on count day. Discussion held on the remaining 15 applicants.
- c. Item #3 Operations
  - i. Mask Mandate – A. Knapp reported that the Berrien County Health Department has rescinded on their face mask order for all individuals in indoor Pre-K through Grade 12

Board consensus was to continue with the face mask requirement in the BASWM.

**Action requested:** Motion to approve/accept the BASWM Mask Requirement as submitted.

Motion	G. Wood		
Support	K. Penny-Word		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	4	0	0

ii. 50A – A. Knapp reported on the 50A Distance Learning & Independent Studies. The

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BASWM is currently using the 50D agreement; therefore, it is not necessary to set up the 50A online option.

iii. Staffing Updates – A. Knapp commented on the MDE’s requirement for the academic year 2021-22 virtual and online teachers. Ms. Knapp stated that the BASWM is working with CMU to ensure the BASWM is complying with teacher certifications.

#### **IX. Discussion Items**

None.

#### **X. Authorizer Update – CMU**

None.

#### **XI. Extended Public Comment** *(limited to 3 minutes per person on any item/matter not listed on the agenda)*

None.

#### **XII. Other Business**

None.

#### **XIII. Adjournment**

The board adjourned at 12:44pm

#### **Minutes Certification:**

**Proposed** minutes respectfully submitted:

DocuSigned by:  
  
 Board Secretary / Recording Secretary Date

10/22/2021

**Approved** by the Board of Directors on (DATE):

DocuSigned by:  
*Gwen Wood*  
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Board Secretary Date

11/15/2021

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