

Academy Mission Statement: Provide students an environment for new beginnings and positive educational experiences focused on career exploration and preparation.

BRIDGE ACADEMY OF SOUTHWEST MICHIGAN

499 W. Main Street
Benton Harbor, MI 49022
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BRIDGE ACADEMY OF SOUTHWEST MICHIGAN

Board Meeting Minutes

Date:	September 19, 2022
Time:	2:00pm
Location:	Michigan Works! 499 W. Main Street Benton Harbor, MI 49022

MEETING TYPE Regular Special

MINUTES TYPE Proposed Approved

I. Call To Order

The meeting was called to order at 1:58pm.

II. Roll Call

Board Member Attendance:

<u>Mike Hagerty</u>	President	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
<u>Patrick Bird</u>	Vice President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
<u>Gwen Wood</u>	Secretary/Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
<u>Kimberly Penny-Word</u>	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
<u>Brian Maynard</u>	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees in attendance:

Erin Conley, Jenn Deamud, Allie Knapp, Kelly Kitchen, Gill Korfmacher, and Paula Polaskey

III. Approval of Agenda *(if items are added, they should be included under other business)*

Motion	G. Wood		
Support	B. Maynard		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	4	0	0

IV. Public Comment *(reserved for agenda items only)*

The board heard comments from ___N/A_____ related to ___N/A_____.

Allie Knapp introduced Jenn Deamud, Chief Operating Officer of Kinexus Group, and G. Korfmacher introduced Kelley Kitchen, Manager for Finance, Kinexus Group. P. Bird welcomed both to the Board meeting.

A copy of the meeting minutes are available for public inspection at Bridge Academy of Southwest Michigan, 499 W. Main Street, Benton Harbor, MI 49022 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Allie Knapp at 269-266-9091 prior to the meeting.

V. Approval of August 15, 2022 Board Meeting Minutes

Action requested: Motion to approve/accept the August 15, 2022 Board Meeting Minutes as submitted.

Motion	G. Wood		
Support	K. Penny-Word		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	4	0	0

VI. Board Update

- a. Board Term Expirations – P. Bird noted that there is an action to submit a nomination resolution for Brian Maynard to be considered for re-appointment to the BASWM Board of Directors effective January 14, 2023. P. Bird reminded the board that he submitted his resignation from the Board effective December 31, 2022.

Action requested: Motion to approve/accept the resolution for the re-appointment of Brian Maynard as submitted.

Motion	G. Wood		
Support	K. Penny Wood		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	3	0	1 Maynard

VII. Finance Report

- a. Financial Report – G. Korfmacher provided an overview of the Activity Summary ending July 31, 2022, the Statement of Activities by Function and Objective Codes, and the Statement of Financial Position.
- b. Yeo & Yeo Audit Update – G. Korfmacher reported that the audit with Yeo & Yeo is wrapping up. Yeo & Yeo would like to present at the October board meeting.

VIII. School Leader Report(s)

- a. Updated Board Policies – A. Knapp reported that CMU notified the BASWM that updates were made to the Board Policies which included grant funds, Cost Principles – Spending Federal Funds, and Procurement – Federal Grants/Funds.

Action requested: Motion to approve/accept the Updated Board Policies as submitted.

Motion	Maynard		
Support	Wood		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	4	0	0

- b. JMG Contract – A. Knapp reported that the BASWM has developed its own affiliate agreement contract with the Jobs for Michigan’s Graduates (JMG). The affiliate agreement contract will allow for increased funds for the BASWM, direct student access to JMG programs and ability for general funds to be used toward other projects.

Action requested: Motion to approve/accept the JMG Contract as submitted.

Motion	G. Wood		
Support	K. Penny-Word		

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<Academy Name>

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Vote	Ayes	Nays	Abstentions
	4	0	0

- c. Contract Amendment Follow Up – A. Knapp reported that CMU approved the contract adjustment regarding the number of credits earned per semester. The Board approved the revision at the August Board meeting.
- d. Enrollment Update – A. Knapp announced that the BASWM currently has 77 students enrolled, and 75% full engagement. When students are enrolling, they are immediately hands on, on site and connected virtually. The goal is 90 students for the 2022-2023 school year.

IX. Discussion Items

- a. None

X. Authorizer Update – CMU

E. Conley reported that CMU will extend the date for the BASWM to submit their educational goal.

K. Penny-Word attended the 2022 Annual Conference and noted that the BASWM had some recognition.

Extended Public Comment (*limited to 3 minutes per person on any item/matter not listed on the agenda*) NONE

XI. Other Business

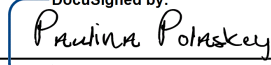
B. Maynard inquired on the needs from the board to fill the vacancy after P. Bird retires. G. Wood inquired how does the board formalize a process and suggested a nomination committee. Board members were encouraged to submit names and resumes of potential candidates to A. Knapp.

XII. Adjournment

The board adjourned at 2:24pm

Minutes Certification:

Proposed minutes respectfully submitted:

DocuSigned by:

 Board Secretary/Recording Secretary

09/26/22
 Date

Approved by the Board of Directors on (DATE):

DocuSigned by:

 Board Secretary

10/20/2022
 Date

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