

**Academy Mission Statement: Provide students an environment for new beginnings and positive educational experiences focused on career exploration and preparation.**

**BRIDGE ACADEMY OF SOUTHWEST MICHIGAN**

499 W. Main Street  
 Benton Harbor, MI 49022  
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**BRIDGE ACADEMY OF SOUTHWEST MICHIGAN**

**Board Meeting Minutes**

<b>Date:</b>	November 9, 2021
<b>Time:</b>	12:00noon
<b>Location:</b>	Michigan Works!
	499 W. Main Street

Benton Harbor, MI 49022

**MEETING TYPE**  Regular  Special

**MINUTES TYPE** Proposed  X Approved

**I. Call To Order**

The meeting was called to order at 12:00pm.

**II. Roll Call**

Board Member Attendance:

Mike Hagerty President  Present-Virtu  Absent  
 al

Patrick Bird Vice President  Present  Absent Gwen Wood Secretary/Treasurer  Present

Absent Kimberly Penny-Word Director  Present  Absent Director  Present  Absent

Other Attendees in attendance:

Lily Brewer, Allie Knapp, Gill Korfmacher, Paula Polaskey, and Joe Thienes **III. Approval of**

**Agenda** (if items are added, they should be included under other business)

Motion	G. Wood
Support	Penny
Vote	Ayes
	3

Nays Abstentions 0 0

**IV. Public Comment** (reserved for agenda items only)

The board heard comments from \_\_\_ N/A \_\_\_ related to \_\_\_ N/A \_\_\_.

**V. Approval of October 12, 2021 Board Meeting Minutes**

A copy of the meeting minutes are available for public inspection at Bridge Academy of Southwest Michigan, 499 W. Main Street, Benton Harbor, MI 49022 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Allie Knapp at 269-266-9091 prior to the meeting.

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**Action requested:** Motion to approve/accept the October 12, 2021 Board Meeting Minutes as submitted.

Motion	P. Bird
Support	G. Wood
Vote	<i>Ayes</i>
	3

**VI. Board Update**

Nays Abstentions 0 0

- a. L. Brewer reported that Brian Maynard, Owner & Founder of Forte Coffee will be appointed in January 2022 to the BASWM Board of Directors.

**VII. Finance Report**

- a. Item #1 Financial Report – G. Korfmacher provided an overview of the Statement of Activities by Function and Objective Codes, and the reimbursement from the CSP Grant.
- b. Budget Modification – G. Korfmacher reviewed the narrative for the budget modification. Ms. Korfmacher reviewed the budget resolution for the BASWM for fiscal year 2021-2022.

**Action requested:** Motion to approve/accept the BASWM Budget Resolution as submitted.

Motion	P. Bird
Support	Penny
Vote	<i>Ayes</i>
	3

**School Leader Report(s)**

Nays Abstentions 0 0

- a. Item #1 Building – A. Knapp reported that a letter of intent has been submitted to the contractor on behalf of Kinexus Group. Pearson Construction will submit a timeline for the start and completion of the project. Ms. Knapp met with MOE regarding the design and furniture needs of

- the BASWM.
- b. Item #2 Enrollment – A. Knapp reported that count submission is due to Berrien RESA the week of November 15th. The count includes 72 students.
  - c. Item #3 Operations
    - i. Staffing Updates – A. Knapp reported with the approval of the budget modification, this will ensure that the BASWM has educators through Edgenuity.
      - i. Teacher of Record – A. Knapp reported the Teacher of Record will be provided by Edgenuity.
      - ii. Open Positions – A. Knapp reported that the open positions have been challenging to fill. The BASWM will review the current positions and research other opportunities.
    - ii. Michigan Integrated Continuous Improvement Process (MICIP) – A. Knapp reported that MICIP is a pathway to improve student outcomes by assessing student needs. The BASWM staff is learning MICIP with the support of Berrien RESA.
  - d. New School Support Visit Report – A. Knapp gave an overview of the New School Support Virtual Visit Summary report. Overall it was a positive report.

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### **VIII. Discussion Items**

- a. None.

### **IX. Authorizer Update – CMU**

J. Thienes presented a Declaration of Appointment to the BAWSM Board of Directors on behalf of the CMU Board of Trustees. Mr. Thienes reported that positive conversations have been held with Brian Maynard. Mr. Maynard's application will be presented to the CMU Board of Trustees at the December 2<sup>nd</sup> meeting for review and appointment. Mr. Thienes informed the Board of Directors of two upcoming events that will benefit the board; Board Treasurer Roundtable and New Board Member Orientation.

### **X. Extended Public Comment** *(limited to 3 minutes per person on any item/matter not listed on the agenda)*

### **XI. Other Business**

None.

### **XII. Adjournment**

The board adjourned at 12:39pm

### **Minutes Certification:**

**Proposed** minutes respectfully submitted:

11/17/21

Board Secretary /Recording Secretary Date

**Approved** by the Board of Directors on (DATE):

1/12/2022

Board Secretary Date

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