

**Academy Mission Statement: Provide students an environment for new beginnings and positive educational experiences focused on career exploration and preparation.**

**BRIDGE ACADEMY OF SOUTHWEST MICHIGAN**

499 W. Main Street  
Benton Harbor, MI 49022  
Telephone: 269-266-9091

Email Address: knappa@miworks.org

Website: miworks.org/public-information

**BRIDGE ACADEMY OF SOUTHWEST MICHIGAN**

**Board Meeting Minutes**

<b>Date:</b>	June 20, 2022
<b>Time:</b>	2:00pm
<b>Location:</b>	Michigan Works! 499 W. Main Street Benton Harbor, MI 49022

**MEETING TYPE**     Regular                       Special

**MINUTES TYPE**     Proposed                       Approved

**I. Call To Order**

The meeting was called to order at 1:50pm.

**II. Roll Call**

Board Member Attendance:

<u>Mike Hagerty</u>	President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
<u>Patrick Bird</u>	Vice President	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
<u>Gwen Wood</u>	Secretary/Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
<u>Kimberly Penny-Word</u>	Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
<u>Brian Maynard</u>	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees in attendance:

Lily Brewer, Todd Gustafson, Allie Knapp, Gill Korfmacher, and Paula Polaskey

**III. Approval of Agenda** (if items are added, they should be included under other business)

Motion	G. Wood		
Support	B. Maynard		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	3	0	0

**IV. Public Comment** (reserved for agenda items only)

The board heard comments from \_\_\_N/A\_\_\_ related to \_\_\_N/A\_\_\_.

**V. Approval of May 16, 2022 Board Meeting Minutes**

**Action requested:** Motion to approve/accept the May 16, 2022 Board Meeting Minutes as submitted.

A copy of the meeting minutes are available for public inspection at Bridge Academy of Southwest Michigan, 499 W. Main Street, Benton Harbor, MI 49022 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Allie Knapp at 269-266-9091 prior to the meeting.

Motion	B. Maynard		
Support	G. Wood		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	3	0	0

## VI. Board Update

- a. Board Professional Development – M. Hagerty encouraged board members to attend board professional development offered by CMU. Part of the board development series includes An Assessment of Student Learning and Academic Performance Reporting on June 28, 2022 in Novi and virtually on June 30, 2022. The 2022 Annual Conference will be held on August 23, 2022 in Novi.
- b. Board Corresponding Agent Resolution – M. Hagerty reported that a new Board Corresponding Agent Resolution is required to be submitted and recommended Paula Polaskey as the designated Academy’s Board Corresponding Agent.

**Action requested:** Motion to approve/accept the Board Corresponding Agent Resolution as submitted.

Motion	B. Maynard		
Support	G. Wood		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	3	0	0

## VII. Finance Report

- a. Financial Report – G. Korfmacher provided an overview of the Activity Summary ending April 30, 2022, the Statement of Financial position, Statement of Activities by Function and Objective Codes.
- b. Auditor Selection – G. Korfmacher presented two audit firm proposals for the selection of an auditor for the BASWM.

**Action requested:** Motion to approve/accept Yeo & Yeo audit proposal as submitted.

Motion	G. Wood		
Support	B. Maynard		
Vote	<i>Ayes</i>	<i>Nays</i>	<i>Abstentions</i>
	3	0	0

## VIII. School Leader Report(s)

- a. Expulsion Report on Criminal Incidents – A. Knapp reported that the BASWM remains at zero (0) criminal incidents for the school year.
- b. Assessment Benchmark Report – A. Knapp provided an update on the BASWM Goal Reporting ending June 8, 2022. This is a federal and state mandate and will be on the BASWM website as a transparent document.
- c. School Year Highlights – A. Knapp reported the BASWM had five graduates for the first year. The BASWM graduation was held on June 14, 2022.
- d. CMU Ribbon Cutting Event – A. Knapp reported that CMU will be proposing dates for a ribbon cutting event in August.

A copy of the meeting minutes are available for public inspection at Bridge Academy of Southwest Michigan, 499 W. Main Street, Benton Harbor, Michigan 49022 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Allie Knapp at 269-266-9091 prior to the meeting.

**IX. Discussion Items**

a. None.

**X. Authorizer Update – CMU**

M. Hagerty noted that E. Conley emailed professional development information which was shared under Board Update section.

**XI. Extended Public Comment** *(limited to 3 minutes per person on any item/matter not listed on the agenda)*

**XII. Other Business**

M. Hagerty congratulated the BASWM team noting that it is no small undertaking to transition from a program to a school. A. Knapp will confirm with E. Conley if there is a requirement to the number of meetings in one year.

**XIII. Adjournment**

The board adjourned at 2:00pm

---

---

**Minutes Certification:**

**Proposed** minutes respectfully submitted:

DocuSigned by:

*Pratima Polaskey*

0824A7DEFA264DE...  
Board Secretary/Recording Secretary

06/24/2022

Date

**Approved** by the Board of Directors on (DATE):

DocuSigned by:

*Gwen Wood*

B670B8349DD746F...  
Board Secretary

8/16/2022

Date

---

A copy of the meeting minutes are available for public inspection at Bridge Academy of Southwest Michigan, 499 W. Main Street, Benton Harbor, Michigan 49022 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Allie Knapp at 269-266-9091 prior to the meeting.